

Record of Decision by Executive

Monday, 2 December 2013

Portfolio	Executive Leader
Subject:	Hire of Open Spaces - Coles Funfair
Report of:	Director of Streetscene
Strategy/Policy:	
Corporate Objectives:	Leisure for Health and Fun

Purpose:

The purpose of this report is to advise the Executive of a request to hire a number of open spaces within the borough in order to hold a community funfair.

At the meeting of the Executive on 8 July 2013 approval was given to hold a community funfair on a trial basis at Cams Alders during the first week of September 2013.

Following the success of this trial an application has been received from Coles Funfair to return next year on three occasions at three different sites. The dates and locations are as follows:

Proposed Dates:

Monday 12 May – Monday 19 May
Monday 11 August – Monday 18 August
Monday 1 Sept – Monday 8 September

Suggested Locations:

Fareham Park (off Hillson Drive)
Park Lane Recreation Ground
Titchfield Recreation Ground

Although the size of the funfair can be flexible to some degree, the space required is approximately 1.5 – 2 football pitches in size, so ideally it needs to be located on a recreation ground with good access.

The activities proposed would include five big rides like the Dodgems, Miami and Twister, 3 or 4 small children's rides, 1 or 2 bouncy castles, 3 or 4 games such as Hook a Duck, 1 hot dog stall and a traditional fairground sweets stall.

Items such as portable toilets, security barriers and ground protectors would also be provided by the fair organisers.

Options Considered:

The comments of the depute, Mr C Cole, were taken into account in determining this item.
As recommendation.

Decision:

RESOLVED that the Executive grants approval for Charles Cole to operate a Community Fair at:

- (a) Titchfield Recreation Ground between 12-19 May 2014; and
- (b) Fareham Park, Hillson Drive between 11-18 August 2014, both subject to the following conditions:
 - (i) all requirements of the Council's Safety Advisory Group being met;
 - (ii) payment in advance of £300 per trading day to the Council;
 - (iii) a returnable damage deposit of £1000 payable in advance;
 - (iv) proof of £10 million public liability insurance; and
 - (v) all relevant safety certificates being supplied.

Reason:

To ensure that the operation of a fun fair is undertaken at a suitable location and that all aspects of health and safety are complied with.

Confirmed as a true record:

4 December 2013

FAREHAM

BOROUGH COUNCIL

2013/14
Decision No.
342

Record of Decision by Executive

Monday, 2 December 2013

Portfolio	Executive Leader
Subject:	Council Tax Support Scheme 2014/15
Report of:	Director of Finance & Resources
Strategy/Policy:	
Corporate Objectives:	Dynamic, Prudent and Progressive Council

Purpose:

To provide the Executive with the results of the public consultation and seek approval of the Fareham Local Council Tax Support scheme to be effective from 1st April 2014.

In September 2013, the Executive agreed a draft Local Council Tax Support scheme for the purposes of a public consultation exercise. Formal consultation was carried out from 9 September to 4 October 2013 and 162 responses were received.

Having analysed the responses from the consultation, a detailed Equalities Impact Assessment has been concluded, and a final scheme has now been prepared for the Executive to consider. This will enable a scheme to be recommended to Full Council later in the month and prior to the deadline of 31st January 2014.

Options Considered:

As recommendation.

Decision:

That the Executive:

- (a) approves the final Council Tax Support scheme as set out in the report;
- (b) recommends the final scheme to Council for final adoption; and
- (c) approves that the Director of Finance and Resources be given delegated authority to make any necessary minor amendments, and to publish the final scheme prior to 1st April 2014.

Reason:

To enable a Council Tax Support scheme to be agreed in advance of the 31st January 2014 deadline.

Confirmed as a true record:

4 December 2013

FAREHAM

BOROUGH COUNCIL

2013/14
Decision No.
341

Record of Decision by Executive

Monday, 2 December 2013

Portfolio	Executive Leader
Subject:	2014/15 Draft Spending Plans
Report of:	Director of Finance & Resources
Strategy/Policy:	Finance Strategy
Corporate Objectives:	Dynamic, Prudent and Progressive Council

Purpose:

This report seeks the Executive's approval for the updated capital programme, the revised budget for 2013/14 and the proposed fees and charges, and revenue budgets for 2014/15.

The capital programme, which has been updated to reflect the slippage in 2012/13 and new schemes that have been added to the programme during the year, now totals £34,601,000 for the years 2013/14 to 2017/18, as set out in Appendix A to this report.

The 2013/14 base revenue budget for Executive and non-Executive services of £12,712,200, was finally approved by the Executive on 11 February 2013.

The revised revenue budget for 2013/14 is £13,867,000, an increase of £1,154,800 or 9.1%. The briefing paper contained in the report provides details of the budgets for each of the portfolios, together with an explanation of all of the significant variations in each area.

The Executive reviewed the Council's finance strategy on 7 October 2013, taking account of significant budget issues and the future level of general government support.

Against this background of uncertainty, the Executive approved strict budget guidelines for 2014/15 and these are also set out in the briefing paper. The Finance Strategy also recognised the requirement for action to be taken to reduce service

expenditure through a range of actions (for example efficient ways of working, savings through procurement and business transformation/value for money reviews and maximising income generating opportunities).

The base revenue budget for 2014/15 is £13,027,400, an increase of £315,200 or - 2.5%. The budgets for the individual services are set out in the briefing paper, together with an explanation of the variations.

The existing fees and charges have been reviewed and the proposed fees and charges for 2014/15 are set out in Appendix D to the report.

Options Considered:

The comments of the depute, Mr P O'Dell, were taken into account in determining this item.

At the invitation of the Executive Leader, Councillor P W Whittle, JP addressed the Executive on this item.

As recommendation with additional request for officers to undertake a full review of beach hut rents during 2014/15, in lieu of the deputation.

Decision:

That the Executive:

- (a) approves the updated capital programme as set out in Appendix A to the report;
- (b) approves the revised revenue budget for 2013/14 and the proposed revenue budget for 2014/15, as set out in Appendix B to the report;
- (c) approves the proposed fees and charges for 2014/15, as set out in Appendix D to the report; and
- (d) requests officers to undertake a full review of beach hut rents during 2014/15.

Reason:

The Council has a co-ordinated strategic, service and financial planning process and this report brings together the spending plans for the Council's services for 2014/15.

The overall revenue budget will be presented to the Executive for approval on 6 January 2014 and will form a major element of the council tax for 2014/15 that will be approved at a special meeting of the Council in February 2014.

Confirmed as a true record:

4 December 2013

Record of Decision by Executive

Monday, 2 December 2013

Portfolio	Executive Leader
Subject:	Award of Tender - Supply of Multi-Functional Devices, Print Room Equipment and Associated Software
Report of:	Director of Finance & Resources
Strategy/Policy:	
Corporate Objectives:	Dynamic, Prudent and Progressive Council

Purpose:

This report considers the tenders received for the provision of a rental contract for the supply of multifunctional Print devices for the Civic Offices, Ferneham Hall and the Depot at Wallington and recommends an award of contract for the works.

This report provides the Executive with information regarding the tenders received for this agreement and seeks an award of contract.

Options Considered:

As recommendation.

Decision:

That the Executive approves that the tender submitted by the contractor ranked 1 (as set out in the confidential appendix), being the most advantageous tender received, be accepted and the contract awarded to the company.

Reason:

To provide central and distributed print production facilities for the next 5 years.

Confirmed as a true record:

4 December 2013

FAREHAM
BOROUGH COUNCIL

2013/14
Decision No.
343

Record of Decision by Executive

Monday, 2 December 2013

Portfolio	Executive Leader
Subject:	Updates to the Constitution
Report of:	Director of Regulatory & Democratic Services
Strategy/Policy:	
Corporate Objectives:	Dynamic, Prudent and Progressive Council

Purpose:

This report proposes changes to Standing Orders with Respect to Meetings contained in Part Four of the Constitution, following a review undertaken by the Head of Democratic Services, in consultation with the Monitoring Officer and the Solicitor to the Council.

The Head of Democratic Services is undertaking a review of the Council's Constitution. The first section to be considered for update is the Standing Orders with Respect to Meetings, as it has an effect on all of the Council's committee and panel meetings.

The following key changes have been incorporated into the revised document:

- (a) all references to the Standards Committee have been removed and the Standing Orders updated to reflect the new standards arrangements;
- (b) additional and amended wording is highlighted in bold text and underlined (for ease of reference);
- (c) where applicable, cross-references to other parts of the Council's Constitution have been entered;
- (d) spelling, typing and formatting errors have been corrected;
- (e) wording amended throughout to ensure the use of plain English; and
- (f) inclusion of a section on the recording of meetings by the media.

Options Considered:

At the invitation of the Executive Leader, Councillor P W Whittle, JP addressed the Executive on this item.
As recommendation.

Decision:

That the Executive:

- (a) agrees that future changes to Standing Orders should be considered by the Audit and Governance Committee, as outlined in paragraph 9 of the report; and
- (b) agrees the updated Standing Orders with Respect to Meetings, as set out in Appendix A to the report and recommends the amendments for consideration by Council.

Reason:

To ensure that the Constitution is up to date and accurately reflects the legislative requirements of the Council and its governance arrangements.

Confirmed as a true record:

4 December 2013

FAREHAM
BOROUGH COUNCIL

2013/14
Decision No.
344

Record of Decision by Executive

Monday, 2 December 2013

Portfolio Policy & Resources
Subject: **Matched Funding - Update**
Report of: Director of Community
Strategy/Policy:
Corporate Objectives:

Purpose:

To provide details of matched funding requests received by the Council during the third quarter of the 2013/14 financial year.

During this quarter the Council has received one matched funding request. St Margaret Mary Church, Park Gate has requested £7,500 towards creating an enclosed external play/courtyard area outside the church hall entrance.

Options Considered:

As recommendation.

Decision:

RESOLVED that the Executive agrees:

- (a) that a matched funding award of up to £7,500 be awarded for St Margaret Mary Church, Park Gate;
- (b) the award be subject to all contributory funding being secured; and
- (c) a Community Use Agreement is entered into with St Margaret Mary Church.

Reason:

To act as an enabler, assisting the local community in making improvements to local community facilities, and introducing new facilities for the benefit of all age groups within the community.

Confirmed as a true record:

4 December 2013